**Friends of City Hall (FoCH) Regular Meeting Minutes – 26 April 2018**

1. **Call to Order and Attendance:** The meeting was called to order by president, Becky Lepley, at 7:00 pm, in Arts & Antiques, 123 N. Belle River Rd, Marine City, MI 48039.



**Also Present:** Alice & Terry Avery, Pat Babchek, Louise & Bill Beutell, Margaret & Bill Danneels, James LaLonde.

1. **Agenda:** Distributed before start of meeting. A motion was made (by B. Babchek) and seconded (by J. White) to accept the agenda as presented. The motion unanimously carried.
2. **Minutes from previous regular meeting:** A motion was made (by J. White) and seconded (by A. Avery) to accept the 22 March 2018 meeting minutes. The motion unanimously carried.
3. **Financial Reports/Budgets:** Due to the change-over to QuickBooks, a Balance Sheet (4/26/18) and a Profit & Loss Detail (10/1/18-4/26/18) were distributed at the start of the meeting. The Balance Sheet reflected $742.18 in the Chemical Bank checking account (General Fund), and $51,370.75 in the savings account (Building Fund), for a total of $52,112.93. The Profit & Loss depicts income and expenses, detailed by various projects/fundraisers. No motions or votes relating to this activity.

Budgets for each project & event shall be submitted to J. Jobin before the June meeting.

Discussions were held on an urgent budget override limit without consulting the board of directors. A motion was made (by J. LaLonde) and seconded (by T. Avery) to limit this budget override to $100/year, with the override decision made by the committee chair. The motion unanimously carried.

1. **Officers and Board Members - Nine (minimum):**

**Officers (term Jan 2016 - Jan 2019):**  Rebecca Lepley, President; Bud Babchek, Vice President; Amy Bouren, Secretary; Judee Jobin, Treasurer.

**Board Members (term Jan 2016 – Jan 2019):** Marge Guinther (Membership Chair), Keith Jenken (Project and Building Consultant), Judy White (Past President and Promotion Chair), Robert Lepley, and Georgia Phelan (Board Members).

1. **Current Committees** (and Types):
2. **Financial** (Standing) (Audit and Budget): Judee Jobin, Craig May, Anita DeRosier, Amy Bouren, Gordon Advisors, PC, Clarissa McCoy.
3. **Heritage Days** (Standing): Becky Lepley, Amy Bouren, Judy White, Judee Jobin.
4. **Fund Raising to include Capital Campaign** (Standing): Bud Babchek, Terry Avery, Becky Lepley, Judy White, Judee Jobin, Linda Davis-Kirskey (grant writing)
5. **Blue Denim Ball / Riviera Dinner** (Ad Hoc): Judy White, Marge Guinther, Laura Simpson, Becky Lepley, Judee Jobin. **Annual Riviera Dinner** will be added to this committee.
6. **Pre-Restoration Main Floor Project** (Ad Hoc): Keith Jenken, Becky & Bob Lepley, Judy White. This was added as a result of a motion (by Bob Lepley), which was seconded (by B. Babchek), and unanimously carried.
7. **Fundraising Possibilities for Restoration and Money to Make Money:**
8. 50/50 Opportunities: (James LaLonde) No update
9. Snug Theater EC2B2 Jazz Band concert: (Bob Lepley) No update
10. Restoration / Preservation themed film festival: (Bud Babchek) No update
11. VGs receipts: (Georgia Phelan) $500 check from VG’s was received mid-March. FoCH has $45k toward the second set of $75k in receipts for the next $500 check.
12. FoCH fund raising collection jars: (Joe Moran and James LaLonde) jars are due for collection
13. Charity Poker: (Judy White) Sign-up sheet was circulated, seeking help at the event July 19-22, 6pm – 2am. One-Eyed Jacks, 48762 Van Dyke, Shelby Twp, MI. A future meeting must be held to prepare and receive rules/procedural instruction before the event.
14. Blue Denim Ball for 2019: Reservation is made for 26 Jan 2019 at Perch Point Conservation Club.
15. Riviera Chicken Dinner 24 April 2018 was a success, with a net profit of $1,076.60. It was decided to make this an annual event, and to reach-out to Algonac & St. Clair.
16. Go Fund Me: No update. PayPal: $706 has been raised through donations.
17. Crowdrise Fund Raiser: May 1st deadline to meet goal of $3,000. Current balance is $2,114, still need $886.

1. **Current and Near-Term Projects:**
2. Band Stand Maintenance – No update. Paint is needed on floor and steps.
3. Engraved Brick Pavers (Amy Bouren) – Eleven orders are engraved and ready for installation.
4. Up-lighting of Building – No update
5. Interior Staircase Restoration – Existing bid has expired. New bid is under development.
6. Markers for National Historic Designation (Judy White) – No update. Lights need to be installed, Spring 2018.
7. Life Safety Recommendations – Fire suppression system is required for all three floors of the building. Grants are available for this. Estimate is $70k-$75k.
8. Lamp Post Restoration – Glass globe and metal collar are with Mike Itrich, who will make any modifications necessary for installation.

1. **Heritage Days 2018:** A motion was made (by G. Phelan) and seconded (by B. Beutell) for the Heritage Days Committee to present a preliminary report of budget and income, at the next regular meeting, so the board can make a go/no-go decision regarding Heritage Days 2018, based on the value received from the event. The motion carried with one abstention.
2. **Leasing of 300 Broadway by Friend of City Hall:**  A “Scope of Work” for 1st Floor Renovation was presented and discussed at the meeting, listing 13 items/areas requiring work. A 14th items was added (Fire Suppression System). This Scope of Work document will be presented to Polymath Development. Also see minutes from Special Board Meeting held Sunday, 15 April 2018, for updates on the progression of the restoration.

1. **Open Forum:** N/A
2. **Next Meeting:** 24 May 2018 – FoCH Regular Meeting, 7pm, at Arts and Antiques.

1. **Adjourned:** A motion was made (by Bob Lepley) and seconded (by J. LaLonde) to adjourn the meeting at 8:30pm. The motion unanimously carried.

A special “thank-you” to Alice & Terry Avery for the use of the facility and snacks and drinks provided.